



AE RELIEF FUND APPLICATION

“For AEs by AEs”

Application information will be handled with the utmost discretion.

Please email this form and attachment(s) to Denise Daly at ddaly@ncrealtors.org

Proposed Candidate (must be a current AE) _____

Please Check One: Nominating Self Nominating Other

Would you like your identity to be kept confidential? Yes No

Your Name _____

Your Phone Number _____ Your Email Address _____

Candidate's Phone Number _____ Candidate's Email Address _____

Candidate's Office Name _____

Candidate's Office Address _____

Describe the candidate's need in as much detail as possible. Attach an additional file if necessary.

Signature _____ Date _____

AE RELIEF FUND

“For AEs by AEs”

What is the AE Relief Fund?

- The Fund exists to assist local association executives who have suffered a significant personal loss such as (but not limited to) an illness or the impact of a natural disaster.
- The Fund’s receipts and disbursements will be maintained by the Fund administrator, NC REALTORS® Chief Financial Officer, who shall provide a report on the balance of the Fund at each AE committee meeting.

How do I apply?

You may apply online at ncrealtors.org/AEReliefFund or submit this form to Denise Daly at ddaly@ncrealtors.org.

How are requests for assistance handled?

- Application information will be handled with the utmost discretion.
- An AE Relief Fund Administrative Committee member (or members) can discuss with the candidate how the Fund can be of assistance.
- Recipient profiles are not used publicly without the permission of the recipient.

How does the fund help?

- Assistance with medical costs
- Financial assistance when unable to work
- Expenses for day-to-day living

How are the funds dispersed?

- Disbursement amount (per applicant) shall be determined by the AE Relief Fund Administrative Committee.
- Disbursements up to \$250 (per applicant) shall be authorized at the discretion of the Administrative Committee and reported to the AE Committee.
- Disbursements above \$250 (per applicant) shall be approved by the AE Committee.
- Any disbursement of funds outside of guidelines identified within the fund’s purpose shall be voted on by the AE committee.

How can I contribute?

- It is suggested that every association executive consider an annual voluntary contribution to the Fund.
- You may contribute online at ncrealtors.org/AEReliefFund or you may print a copy and mail with check payment made out to NC REALTORS®. Please include “AE Relief Fund Contribution” in the memo field. Mail to: AE Relief Fund, NC REALTORS®, 4511 Weybridge Lane, Greensboro, NC 27407.

Who serves on the AE Relief Fund Administrative Committee?

The Administrative Committee is comprised of the Current AE Committee Chair, Current AE Committee Vice-Chair, AE Committee Immediate Past-Chair and NC REALTORS® AE Committee Staff Liaison.

Sheree Higgins

AE Committee Chair
shereehiggins@ccarrealtors.com

Sandra Barnhardt

AE Committee Vice-Chair
ceo@mcrar.com

Carla Rose

AE Committee Immediate Past-Chair
main@salisburyrowanrealtors.com

Denise Daly

NC REALTORS® AE Committee Staff Liaison
ddaly@ncrealtors.org